

Appendix A

Evaluation Process and Team Composition

The evaluation was conducted according to formal protocols and procedures, including an Appraisal Process Guide, which provides the general procedures used by the oversight program for conducting inspections and reviews. The planning process considered previously identified weaknesses, current TSD activities, and AL and TSD management initiatives. The evaluation team collected data through

interviews, document reviews, walkdowns, and observation of activities. Interviews were conducted with TSD personnel at all levels of the organization, including managers, staff, and couriers at three locations. Personnel at AL and organizations that support TSD, such as shippers, receivers, and contractor support organizations, were also interviewed.

The team membership, composition, and responsibilities are as follows:

Deputy Assistant Secretary for Oversight

Glenn Podonsky

Associate Deputy Assistant Secretary for Oversight

Neal Goldenberg

Office of ES&H Evaluations

S. David Stadler, Director
Michael Kilpatrick, Deputy Director

Team Leader

Tom Staker

Management Systems

Robert Freeman

Radiation Protection

Ed Bradley
Jeanie Polehn

Packaging and Transportation

John Cece

Security Operations

James Davis

Administrative Support

Lee Roginski
Kathy Moore
Marcia Taylor

Quality Review Board

Michael Kilpatrick
Dean Hickman
Frank Russo
Thomas Davis